



Agenda – 15th January 2018 Blackwater Valley Canoe Club

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1. Welcome and Apologies
2. Review Previous Minutes & Actions (5mins)
3. Communication and Affiliations (15mins)
4. Finance Report - Interim Budget / Cash flow (15mins)
5. Fees Review (5mins)
6. Equipment Review (10mins)
- BREAK (20mins)
7. Coaching & Club Development (15mins)
8. Program (Sessions, Trips, Socials, Tasters, Courses) (15mins)
9. Club Safety & Welfare (10mins)
10. Constitution (5mins)
11. A.O.B. (5mins)
12. Date(s) of Meeting(s)

Summary of Actions from Previous Meeting:

- Debi/Gemma
 - to email Scout session dates to members to facilitate
 - to provide details of missing equipment to be circulated with meeting notes to all members
 - Gary to circulate stock spreadsheet to committee.
- Ann-Marie
 - to agree budget for repairs o to circulate new wording and propose a vote at the next whole club meeting. Rhys
 - to email Ann-Marie costings for new boats and work on grant application.
 - circulate to the committee detail of refs
 - to update the Polo bookings.
- Gemma
 - to continue circulating events and courses. o to email Ann-Marie details of funding for courses/sponsorships etc
 - to help organise an Event Safety Management Course, Sports Coach UK Safeguarding Course and Time to Listen Course. o set up Jack has been set up as admin to facilitate setting up and monitoring of Google listing and club visibility on the web
- Gemma, Ann-Marie and Steve to review development plan.